

**Faculty Senate Meeting Minutes**  
**Room 136 DeBartolo**  
**April 3, 2018**

**Signed in as Present:** Annie Coleman, Ben Heller, Ben Radcliff, Chao-Shin Liu, Cody Brockelmeyer, David Gasperetti, David O'Connor, Guangjian Zhang, Jimmy Gurulé, Joe Urbany, Marsha Stevenson, Mary Frandsen, Matthew Capdevielle, Mei-Chi Shaw, Meng Wang, Molly Walsh, Nasir Ghiaseddin, Paul McGinn, Phillip Sloan, Richard Pierce, Richard Williams, Samir Younés, Sergei Rouvimov, Shaun Lee, Shauna Williams, Sibonay Shewit, Sylwia Ptasinska, Tom Nowak, Tom Stober, Xiaoshan Yang

**Not Signed in as Present:** Aaron Striegel, Adam Martin, Anna Simon, Catherine Schlegel, Dan Johnson (e-mailed; excused), David Thomas (e-mailed; excused), Eric Sims, John Henry Hobgood, John Nelson, La Donna Forsgren, Marie Halvorsen-Ganepola, Matt Bloom, Natalie Porter, Patrick Deneen, Richard Sheehan (e-mailed; excused), Shahriar Mobashery, Tarek Dika, Timothy Matovina

- Chair, Ben Heller (BH) called the meeting to order at 6:05pm

- 1) Opening prayer
  - a) BH offered a prayer
- 2) Approval of Minutes of the March 6, 2018 meeting
  - a) Minutes approved as distributed
- 3) Report on Sustainability at Notre Dame: Carol A. Mullaney, Sr. Director of Sustainability and Continuous Improvement
  - a) Launched by Fr. Jenkins 9/20/2016 (see green.nd.edu)
  - b) Respect for environment, conservation, economic viability
  - c) Governance: standing committee and small working groups
  - d) Areas (focus of area )
    - i) Energy & Emissions (goals to reduce scope 1 and 2 carbon emissions)
    - ii) Water (increase water conservation in buildings, landscaping, etc.; investigate water reuse; wellhead protection and storm quality
    - iii) Building & Construction (11 LEED certified blgs, space utilization, standards for renovation projects, incorporate energy and water efficiency goals into university design standards)
    - iv) Waste (food waste, campus-wide recycling improvements, decreased use of plastic water bottles, sustainable materials management, reuse and donations – [ furniture, construction waste, books, etc. ]
    - v) Procurement, Licensing, Food Sourcing (sustainability clause for all RFPs, Food: local purchasing, plant-forward menus, printing reductions)
    - vi) Education, Research, & Community Outreach (data-gathering for analysis / sustainability related courses, identify collaboration opportunities)
    - vii) Communications (how to better tell the story of what we are doing, what we aspire to do, and influence individual behavior; targeting stories to various audiences)

- e) How to help
  - (1) Incorporate sustainability content in courses
  - (2) Support student projects
  - (3) Top 8 ways for faculty to be green
  
- 4) Report of the Decennial Review of the Academic Articles Committee: Mark McKenna, Co-Chair (Professor of Law)—Powerpoint presentation attached
  - a) Committee assigned spring 2017
  - b) Overview of Academic Articles (5 articles and an appendix)
    - i) Article 1. Executive Administration
    - ii) Article 2. Academic Officers
    - iii) Article 3. The Faculty
      - (1) Describes membership of faculty; what each rank means
      - (2) Procedures for dismissal (dismissal without serious cause, severe sanctions for serious cause)
    - iv) Article IV. Organization of the Faculty
      - (1) Academic organization and meetings
      - (2) University committees
      - (3) College Councils
      - (4) Departmental Committees
    - v) Article V. Procedures for Review and Amending the Academic Articles
    - vi) Appendix A: Appeal Procedure for Contract Renewal, Promotion, or Tenure Decisions
    - vii) Levels of changes in the current effort.
      - (1) House-keeping / up-dating / editorial
        - (a) e.g., reorganize sections, define key terms
        - (b) Link to other University regulations
      - (2) Larger issues
        - (a) Faculty governance
          - (i) Faculty Senate and University Committees
        - (b) Regular faculty ranks
          - (i) How do we classify non-tenure line faculty?
            - 1. Re-defining, breaking apart Special Professional Faculty (SPF) category
      - (c) CAP of the Whole
      - (d) Enable emergency suspension of faculty member
      - (e) University committees (clarify authorities / responsibilities, standing vs. ad hoc)
      - (f) Facilitating intellectual collaboration (internal, external)

- (g) University Institutes and Centers (defining what they are, what they do)
- (h) New article on “the University” (defining what the university’s constituent parts are)

viii) Products

- (1) Revision strategy memorandum
- (2) Revised Academic Articles
- (3) Explanatory memorandum (rationale for revisions; other learnings / suggestions going forward)

ix) Aspirational time-line

- (1) Broader discussion of proposals (Feb / March 2018)
- (2) Approval phase (April/May 2018)

x) Professor McKenna opened up for questions for the floor

5) Committee reports

a) Executive Committee (BH)

- i) Ideas for Senate Retreat, Fall 2018 -please send to BH or executive committee members
- ii) Planning senate elections for May; BH will be naming a nominating committee
- iii) Parking committee volunteer needed (BH will make some requests)

b) Student Affairs. David Gasperetti (DG)

i) Meeting today

- (1) Maura Ryan came to meeting to speak about report on academic advising, seeking input
  - (a) Will forward to BH for input

ii) Proposed Resolution for Mental Health Resources to be Included on Syllabi

- (1) Questions about other resources that might be included in the resolution, the best ways to encourage students
- (2) BH calls the question and vote
- (3) Resolution passed unanimously

c) Academic Affairs. Chair: Jimmy Gurule (JG)

i) Received a proposal from Keough School re: supplemental major

- (1) 5 required courses – may have a collateral impact on other programs – need to get feedback on this before making a recommendation.
- (2) Subcommittee has 4 weeks to review

d) Administrative Affairs. Chair: Dan Johnson (DJ)

i) Mary standing in for DJ

ii) Reviewed the revision of the Academic Articles

- (1) Will develop proposal around specific issues

- iii) Academic Freedom panel
    - (1) Spaces reserved for specific dates
  - iv) Strategic plan for making the university a top research university
  - e) Benefits. Chair Nasir Ghiaseddin (NG)
    - i) Meeting with Meritain on March 22
      - (1) Purpose: talk about approval procedure for coverages
        - (a) 30% are not approved initially
        - (b) After appeals, many get approved
      - (2) HR is preparing an RFP that would open up selection of a new provider
- 6) New Business
  - a) BH is planning for the reception following the May Senate meeting
    - i) Looking for venues
- 7) Adjournment
  - a) Meeting adjourned at 7:55pm

Respectfully submitted,

Joe Urbany  
Co-Secretary