

Faculty Senate Minutes
2 May 2017
Room 217 DeBartolo

Signed in as Present:

Adam Martin, Anna Simon, Annie Coleman, Ben Heller, Ben Radcliff, Bruce Huber, Byung-Joo Lee, Catherine Schlegel, Chao-Shin Liu, Dan Johnson, David Galvin, Dominic Chaloner, Guangjian Zhang, Jeanne Romero-Severson, Joe Urbany, John Gaski, Marsha Stevenson, Mary Frandsen, Matthew Capdevielle, Meng Wang, Molly Walsh, Nasir Ghiaseddin, Paul McGinn, Richard Pierce, Rich Williams, Sibonay Shewit, Sylwia Ptasinska, Tarek Dika

Not Signed in as Present:

Aaron Striegel, Beyerlein Kraig, Bridgette Drummond, Chuck Dittbenner, Daniel Hopkinson, David O'Connor, David Thomas, Hai Lin, Hannelore Weber, Howard Lanser, John Henry Hobgood, Marie Halvorsen-Ganepola, Matt Bloom, Michael Hemler, Natalie Porter, Phillip Sloan, Randy Kozel, Richard Sheehan, Shauna Williams, Tom Stober, Xiaoshan Yang

E-mailed for Excused Absence:

David Gasperetti (currently on leave), Mei-Chi Shaw (New Senator- prior schedule conflict), Samir Younés (traveling), Sergei Rouvimov (traveling)

Jeanne Romero Severson (JRS) called the meeting to order at 6:05pm

JRS Highlighted that this is the final meeting of senate and then shared a prayer.

JRS made several announcements

- Year-end get together, including location and special person will be in attendance.
- Retreat, no overarching theme but will take place prior to the new semester.
- Notice to new faculty senators, need to share information.
- Use Gmail facsen address, so if you get an email from facsen, please read it.

JRS then turned to the minutes from last faculty senate meeting and asked if any corrections were needed.

Mary Frandsen asked for a clarification and Mary Ann McDowell (MAM) responded that it was change in grant in aide rules which meant that students 'could not receive the total cost of attendance by grants in aid by their athletic scholarship'. Corrections will be made.

JRS asked if we could accept the minutes as corrected and if so would entertain a motion to accept the minutes.

Ben Heller proposed and seconded by Tarek Dika

All in favor, no one opposed.

JRS then asked for reports from subcommittees

Academic affairs

JRS shared that most of the time was spent on CIF committee, and asked for more feedback on the interim report. Is it a good idea to have student comments go all the way up the line to the Provosts Office? Recommendation was that all should have access to the comments. However, based on feedback, most feel strongly that should not do it. A smaller group is enthusiastic about the comments being shared, the justification being that if get an off the wall comment then it cannot be cherry picked if all the comments are accessible.

Interim report is not set in stone, and these are our recommendations. What do we think about the comments recommendation? By email, faculty are well behaved but they are very frank in their response to comments which has been very useful. Committee has worked on a consensus which is not the same as a majority vote.

Little time was spent on the core curriculum. The only major comment was how much work is it going to take, and has this been considered? Everything to do with the core will go through one committee. JRS reminded that comments are important if you think that the core is important, and encourage to share those comments with JRS.

Administrative affairs

Daniel Johnson shared that current focus was with respect to Special Professional Faculty (SPF) representation on faculty senate, and the charge was to make the recommendations in a form on which it can be voted. Then shared the content of the resolution.

Had to consider several issues:

1. Whether SPF would overwhelm the faculty senate if they were asked to represent depts. (and not then be representative of the faculty as a whole which is predominantly not SPF). Moreover, the long-standing debate about the role of SPFs.
2. Need to send to the academic articles committee to consider these points and change byelaws accordingly because resolution would be in conflict with the existing byelaws.
3. Yet to constitute a committee to express how faculty senate views this issue.

Question: what is the purpose of this resolution?

Response: To simultaneously protect SPFs while also enabling them to participate more in the senate.

JRS - resolution to request the committee to revise the academic articles to reflect participation of SPFs.

Question: how did the first bullet point come about?

Response: Issues with the language. Explained about how transitions in seniority would address the issue of who could be expected to represent depts in faculty senate. Hedge built-in to avoid depts exploiting SPFs by making them represent the dept instead of other faculty. Stop the faculty senate becoming an entirely an SPF body.

JRS: context that tenure track faculty might be considered too important to participate in faculty senate. But also need to reflect the increase in the numbers of SPF in the academy.

Question: 'significant proportion' makes it intentionally vague. A specific number would by definition also be arbitrary. Everyone needs to be involved in the decision. There maybe situations with depts where the SPF faculty only constitute a small number of faculty and thus it would not be appropriate for them to represent those depts. Do it on a case-by-case basis but also need to interact with dept chairs to understand what is appropriate in their situation.

Question: why the two first bullet points? Redundant?

Response: SPFs are 27% of faculty, while only 6% is the 'at-large' amount. So by increasing both the 'at-large' and dept. SPF representation would help get closer to the 27%. Also, increasing the at-large would mean we would like to increase the diversity of SPFs, to reflect institutes or centers that have a lot of SPFs but are otherwise not represented in the faculty senate.

JRS: we need changes in the byelaws.

Ghiaseddin?: We can say what we want. Passing the resolution does not make it happen but says what we would like to see. It is a resolution of intent.

Question: before the constituting the committee will this resolution go to provost?

JRS response: because the committee has not be constituted, it could go to the provost.

MAM: would go to Laura Carlson who is in charge of academic articles.

Academic affairs committee does talk about representation of the SPF.

Ghiaseddin?: Another issue, related to those that are tenure or tenure track. Wanted to have certain number represented because of the issues that would not be relevant to SPFs.

JRS response: But things have changed and that is why we are discussing the issue. Any other comments? We could vote on this now but need someone to make the resolution.

Johnson shared the resolution and Ben Heller seconded.

In favor – 28, Opposed – 0, Abstain – 2

The resolution passed and will be forwarded to the academic affairs of academic articles.

Benefits

Ghiaseddin shared changes in Human Resources. First, reimbursement tuition benefit increased. Certificate of training in a speciality, \$1000 for fees, and suggested that should be extended to faculty, especially SPFs. Short term income replacement has been instituted for all staff (exempt and non-exempt). Faculty already had income replacement.

Major issue discussed was parental leave. 4 weeks for both father and mother for staff. They are working on parental leave for faculty, except for mother who will get the semester off. Many institutions are offering parental leave for father. Significant that this would allow junior faculty male to extend their clock for tenure.

MAM: everyone should be aware that there are not lots of institution doing this, that its all over the place. Studies have evaluated the tenure clock stopping, what happens is its worse for women than men. What is happening is the tenure bar is going up because the men are not physically hurt by birth, so men are actually using parental leave as free time to continue doing research. Therefore, it actually becomes harder for women.

Ghiaseddin: parental leave is prevalent in the industry, e.g., Microsoft. Also, is occurring at other institutions or is under consideration. HR asked us to give our opinions on this and just assumed that many are in favor of this.

MAM: suggest looking at the data that she will post to the website.

JRS: please look at the data and then pass on opinions.

Ghiaseddin: have consulted with colleagues, and they would prefer to come to work. There are many options.

JRS: that requires some thinking and feedback is important.

Ghiaseddin: especially need feedback from younger faculty.

Question: what about other life changing circumstances, such as aged parent.

MAM: for pre-tenure there are options to negotiate with Provosts office.

Ghiaseddin: depts. can also give extensions. HR wants to make it a universal.

Question: what about adoption?

Response: Yes.

Question: what about same sex couples?

Response: ND doesn't know.

Question: What if they are married and want to adopt?

Heller: if you post the data will you post everything so you can contextualize?

MAM: I will post everything.

Ghiaseddin: premium is not going to go up despite the increase of 8%; but the increase is about 12%. No increase unless Trump does something else.

Student affairs

John Gaski shared that the subcommittee met by email, and at an appropriate time they will elect a new chair.

JRS: shared that at the retreat will elect subcommittee chairs. Advantage to do this before the first faculty senate meeting. So will be welcoming a new chair after 8 years because John is stepping down.

JRS: we need to elect members of the executive committee

Senate nominations for the executive committee

Ben Heller: nominee chair of faculty senate.

Jeanne Romero-Severson: vice chair of faculty senate.

Marsha Stevenson library: treasurer.

Matthew Capdevielle: secretary, but so long as there is another.

Heller: please describe the position of secretary.

Mary Frandsen: generate minutes and correct in a timely manner.

MAM: also part of the executive committee, so access to the upper administration leadership without a huge time commitment.

JRS: Useful because of access to the upper administration. Also, know who do you need to call about a specific issue. Also, Matts acceptance is conditional on someone else is elected.

Dominic Chaloner: Recording every other month, so in reality only four sets of minutes need to be generated each year.

Joe Urbany agreed to also be nominated as secretary.

JRS: asked if anyone else want to run for the various positions? No one wanted to. Who is in favor of this slate of nominees. All in favor, No one opposed, No one was abstained.

New Irish One Cards

Lori Bush, Director of Finance and Administration, and Ron Kraemer, Vice President for Information Technology & Chief Information and Digital Officer, to share information about the Irish one card, that involves both replacing the card and outdated software system behind it. Primary goal is security that aligns with other universities, and incorporates different policies, such as federal regulations, such as with regard to the information that is stored on the cards. Despite the changes you will be able to continue doing things the way you have in the past.

Card will now hold chip inside to replace the bar code and magnetic strip, although initially will have both.

Several phases. First phase will focus on shifting access control. Second phase will be much more hardware intense.

Question: what is the timeframe?

Response: Phase 2 is this summer but first have to replace the system in May. Existing cards can still be used but any retail location on campus will start to using the new cards. Building access readers will be changed, but they will be able to use both kinds of cards. Ultimately, the shift will be to contactless readers.

One important change will be with dept charges. When using a foapal on campus, your foapal will be assigned to your card. So you can use the card to make charges directly to a foapal, although you will not be able to do that with alcohol.

You will have a primary foapal assigned to card but will also get an email so you can change the foapal being used.

Question: what about emeriti cards?

Response: the card can be made to do whatever.

Question: what about the library? Library will ultimately have contactless reader but will still be able to use the existing card.

Ghiaseddin: card will be secure because data will be encrypted in the card.

Chaloner: what will be the cost of replacing cards.

Response: that is to be decided.

Question: Photo replacements? New photo possible?

Response: this will reflect the policy changes, that any photo over 5 years old needs to be replaced. You can submit your own photo in the future.

Question: what about using the cards for parking gates?

Response: looking at parking services using the new cards. Steering committee will look at considering the technology.

With respect to the design of the new card, 4600 voted on the new design so we believe it was a success.

Question: when will we get a new card?

Response: Students will be the focus in the fall. Then there will be a recarding fair subsequently. Will also travel all over the campus, notifying individual depts. Hope to wrap up over fall break.

Question: what about security of buildings?

Response: will continue to have to put in date of birth to get into buildings. However, all current building access will be transferred to new card.

Change in organization of the campus bookstore.

David Harr, Associate Vice President for Auxiliary Operations, introduced David Werda, Director of Hammes Bookstore and Retail Operations, to discuss the reset of the Bookstore which has already been presented to bookstore advisory committee.

Primary reason for talking to faculty senate is to solicit feedback for the reorganization.

Elements and overall goals of the reorganization include:

Academic resource space that is not interfered with by seasonal activities, such as football weekends or Christmas.

Encourage students and faculty to use the space.

Religious components.

Guest experience.

Apple store area will be moved.

Increased seating.

Einstein café, refresh the space.

Outside patio space; various modifications.

Bathrooms.

Shared an animation which refines this vision.

Changes in the structure of the upper floor.

There will still be a textbook dept.

Addition of a reading room – would be bookable, variation in seating, technology, book launches. The space can also be opened up. Keep the window but try to keep a more intimate space.

Community gathering space and collaborative working space.

Looked at a general overview of the upper floor.

Question: what is going to be cut? General readings book will get smaller, while areas such as travel, cooking, etc will be eliminated, primarily because those books are being read primarily online.

Question: regarding the first floor, which is used primarily by ND authors, where will that go?

Response: those books will be moved to the second floor, but there will be displays setup on the first floor. There will continue to be exposure for ND authors.

Question: what about the other books, will we have to go to Barnes and Nobles to purchase those books?

Response: We will not eliminate everything, rather we will continue to provide those things that are actually being bought.

Question: several things will be cut but this sounds like it will be primarily books. What other things will go?

Response: course materials will go up and down but nothing will be completely eliminated.

Question: what will happen to academic books?

Response: there are things that don't sell but will still be there. Bookstore is second most visited location in Indiana.

Shared first floor animation.

Einstein café

Registers are going away. Need better first visuals.

First floor will remain athletic clothing dept.

Better shopping experience.

Religious shop will be expanded.

Visuals will be much better.

Deal with choke points.

Create another stairwell to the second floor – being investigated.

Question: when will the renovations happen?

Response: after graduation, fully funded by Follett.

Question: who makes the decision about location of various things within the bookstore, given the identity as a bookstore.

Response: the decision is primarily a logistics issue – it's a question of space.

Question: consider the perception, especially with junior faculty that the university is trying to hire. What is the impression of a bookstore that is trying to sell goods and gear rather than books?

Response: we are trying and balance the perceptions.

Question: can we make suggestions about what is sold and how it is organized?

Response for Harr: we understand the need for book store to represent the academic side of Notre Dame. Follett understands it is about ND. Have asked for Follett to put books out there and they did. Trust us to put other materials out there. Also, we get the issue of academic excellence. Since 2007, Follett have enabled ND to use the space in an academic way. Christine Maziar has also talked as well about this space. Note that the use of the building has to change depending upon the circumstances.

Question: should it really be called a bookstore given the amount of space that is being devoted to books is being limited?

Response: things are changing, trying to reflect that. Need to provide more academic related stuff will be reflected in the organization. Vision has evolved to reflect a change in academic circumstances. However, we will talk to the library about changes that are being made. This is an issue that John Affleck Graves is considering but is also considering the revenue which is unrestricted funding.

Questions: have considered events in the bookstore, such as creative writing? Have communication with them. Not the size of the general book area, make it more academically orientated if you took on a book consultant. But also delimited the book area so it had a flavor of its own. Not just about the stock, it's also about the identity and flavor of the place.

Highlighted the issue of involvement of various people in the conduct of the bookstore and the need to revisit that issue.

JRS entertained a motion to adjourn at 7:55. Seconded and approved.